

# Comparisons of Job Characteristics

**Focus Occupation:** [First-Line Supervisors of Office and Administrative Support Workers \(43-1011\)](#)

**Associated Occupation:** [Survey Researchers \(19-3022\)](#)

[Compare Knowledge](#)

[Compare Skills](#)

[Compare Abilities](#)

[Compare Detailed Work Activities](#)

[Compare Tools and Technologies](#)

<<	Focus occupation element is much lower
<	Focus occupation element is lower
0	Focus occupation element is at a similar level
>	Focus occupation element is at a higher level
>>	Focus occupation element is at a much higher level

## Knowledge

Similarity of Focus Occupation to Associated Occupation: 89

**Focus Occupation:** First-Line Supervisors of Office and Administrative Support Workers (43-1011)

**Associated Occupation:** Survey Researchers (19-3022)

Associated Occupation's Key Knowledge Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation
Mathematics	9.2	14.3	12.5	< Expanded education and/or training may be required
Administration and Management	8.4	13.1	14.6	> Current knowledge level is likely sufficient
Clerical	7.3	11.0	12.7	> Current knowledge level is likely sufficient
Communications and Media	5.3	9.7	7.0	<< Extensive education and/or training may be required
Economics and Accounting	4.4	9.6	9.0	0 Current knowledge level may be sufficient
Psychology	6.4	9.1	7.1	< Expanded education and/or training may be required
Sales and Marketing	5.2	9.1	7.0	< Expanded education and/or training may be required
Personnel and Human Resources	5.6	9.0	10.6	> Current knowledge level is likely sufficient
Sociology and Anthropology	4.1	7.6	4.4	<< Extensive education and/or training may be required

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

## Skills

Similarity of Focus Occupation to Associated Occupation: 82

**Focus Occupation:** First-Line Supervisors of Office and Administrative Support Workers (43-1011)

**Associated Occupation:** Survey Researchers (19-3022)

Associated Occupation's Key Skills Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation
Reading Comprehension	10.7	14.5	12.8	< A higher skill level may be required

Mathematics	6.2	11.3	7.5	<<	Extensive development of skills in this area may be required
Programming	2.2	6.7	2.8	<<	Extensive development of skills in this area may be required

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

Abilities		Similarity of Focus Occupation to Associated Occupation: 93			
Focus Occupation: First-Line Supervisors of Office and Administrative Support Workers (43-1011) Associated Occupation: Survey Researchers (19-3022)					
Associated Occupation's Key Abilities Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation	
Written Expression	9.8	13.3	12.3	0	Current ability level may be sufficient
Deductive Reasoning	10.6	13.2	11.2	<	Some improvement in abilities may be required
Speech Clarity	10.2	12.8	13.4	0	Current ability level may be sufficient
Mathematical Reasoning	6.3	12.1	8.6	<<	Extensive improvement in abilities may be required
Speech Recognition	9.9	12.1	12.5	0	Current ability level may be sufficient
Number Facility	6.3	11.9	7.7	<<	Extensive improvement in abilities may be required
Information Ordering	9.9	11.8	10.6	<	Some improvement in abilities may be required
Category Flexibility	9.0	10.7	10.0	0	Current ability level may be sufficient

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

Activities that Both Occupations Have in Common		Similarity of Focus Occupation to Associated Occupation: 46	
Focus Occupation: First-Line Supervisors of Office and Administrative Support Workers (43-1011) Associated Occupation: Survey Researchers (19-3022)			
Work Activities		Exclusivity of Activity	
Develop policies, procedures, methods, or standards		21	
Direct and coordinate activities of workers or staff		3	
Prepare reports		8	

Not all positions in these occupations will necessarily perform all of the listed activities. The exclusivity rating is an indication of how unique the activity is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations engage in that activity.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.

Tools and Technologies that Both Occupations Have in Common		Similarity of Focus Occupation to Associated Occupation: 75	
---	--	---	--

**Focus Occupation: First-Line Supervisors of Office and Administrative Support Workers (43-1011)**  
**Associated Occupation: Survey Researchers (19-3022)**

<b>Tools and Technologies</b>	<b>Exclusivity</b>
Business function specific software	1
Computer data input devices	2
Computer printers	2
Computers	1
Content authoring and editing software	1
Content management software	6
Data management and query software	1
Finance accounting and enterprise resource planning ERP software	2
Information exchange software	1
Network applications software	1

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O\*NET (Occupation Information Network) data.